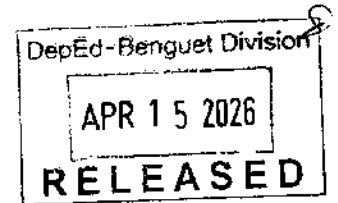




Republic of the Philippines
Department of Education
Schools Division of Benguet



13 April 2026

DIVISION MEMORANDUM

No; 131 s. 2026

To: Office of the Assistant Schools Division Superintendent
Chief Education Supervisors- SGOD and CID
Public Schools District Supervisors/ Districts In Charge
All SGOD Personnel and Field PDOs
All Others Concerned

1st Quarter SGOD ADIVAYAN Program Implementation Review (PIR)

1. The Schools Governance and Operations Division (SGOD) will conduct its **1st Quarter ADIVAYAN Program Implementation Review** at **SDO Adivay Hall, La Trinidad, Benguet**, from **8 am to 5 pm** on **April 20-21, 2026**.
2. The agenda of the *Adivayan* is as follows:
 - a) 1st Quarter Review of Section Accomplishments following KRAs, Job Descriptions, and Designations vis-à-vis IPCRF for the CY 2026;
 - b) Presentation of PDO I Accomplishment Reports, including Best Practices and Innovations conducted within the calendar year; and
 - c) Finalization of the 2nd Quarter schedule of activities.
3. Attached are the Program of Activities and List of Participants.
4. This memorandum shall also serve as the Authority to travel for all identified participants.
5. Meals and snacks shall be chargeable against the Division MOOE, subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is desired.

CARMEL F. MERIS
Chief Education Supervisor
Officer in Charge

Office of the Schools Division Superintendent

sgod/lbu/smme/2026



Address: Wangal, La Trinidad, Beng
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Bengue.





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PROGRAM OF ACTIVITIES- DAY 1

Time	Activities	Responsible Person
8:00- 8:15 AM	Arrival and Registration	Secretariat
8:16-9:00 AM	Preliminaries	School Health and Nutrition
9:01- 10:00 AM	Updates from Sections/Units	SGOD Personnel
10:01-10:15 AM	Health break	
10:16-12:00 NN	Updates from Sections/Units	SGOD Personnel
12:00-1:00 PM	Lunch Break	
1:00-4:00 PM	Workshop- Calendar of Activities & Ways Forward & CES Hour	SGOD Personnel CES Lucio B. Alawas
4:01-5:00 PM	Wellness Activities	Youth Formation
Facilitator of the Day: Yvette B. Abance		

PROGRAM OF ACTIVITIES- DAY 2

Time	Activities	Responsible Person
8:00- 8:15 AM	Arrival and Registration	Secretariat
8:16-8:45 AM	Preliminaries	Youth Formation
8:45- 10:00 AM	Presentation of PDO I Accomplishments & Ways Forward (CY 2026)	PDO I (Field Personnel) 15-20 Minutes Presentation
10:01-10:15 AM	Health break	
10:01-12:00 NN	Continuation... PDO I Accomplishments & Ways Forward	PDO I (Field Personnel) 15-20 Minutes Presentation
12:00-1:00 PM	Lunch Break	
1:00-2:00 PM	Feedbacking and Open Forum	PDO I & Assigned Reactors
2:00-4:00 PM	Updates related to PDO I- KRAs (DRRM, Partnership, SMME, Research, HRD, YF, Sports and CES)	SGOD Personnel
3:01-3:15 PM	Health Break	
4:01-5:00 PM	Wellness Activities, Ways Forward and Closing	Youth Formation
Facilitator of the Day: Nerissa I. Barbosa		



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Enclosure No. 1 to SDO Memo No. 131 s. 2026

LIST OF PARTICIPANTS- DAY 1- APRIL 20, 2026

No.	Name	Section/Unit
1	CARMEL F. MERIS	Office of the SDS
2	LUCIO B. ALAWAS	Office of the CES
3	ARVIN M. DOMAN	SMN
5	CORAZON C. QUIPOT	SMME
6	JOVEN B. AGTANI	SMME
7	XYLENE GRAIL D. KINOMIS	HRD
8	NERISSA I. BARBOSA	DRRM
9	MELBA N. HIMMOLDANG	EFS
10	DENVER E. SIN-OT	EFS
11	LESTER JOHN P. OLANGEY	EFS
12	RODILYN B. SAGPAEY	EFS
13	STEPHEN P. BULALIN	P&R
14	MURPHY S. LISWID	YF
15	JENNY T. BACQUIAN	YF
16	JEANETTE I. KIONG	P&R
17	DRA. MIKEE DECARAN	SHN
18	ROSELLE KRISTINE D. WAGUIS	SHN
19	ABRAHAM C. ULEP	SHN
20	SHODEE D.BOLAYO	SHN
21	YVETTE B. ABANCE	SHN
22	CHARMAINE C. SAN PEDRO	SHN
23	GENEBEL B. BALANGGI	SHN
24	FLORABEL E. BUCLAY	AO V-BUDGET
25		



Republic of the Philippines

Department of Education
Schools Division of Benguet

LIST OF PARTICIPANTS- DAY 2- APRIL 21, 2026

No.	Name	Section/Unit
1	CARMEL F. MERIS	OIC-SDS
2	LUCIO B. ALAWAS	CES
3	ARVIN M. DOMAN	SMN
4	CORAZON C. QUIPOT	SMME
5	JOVEN B. AGTANI	SMME
6	XYLENE GRAIL D. KINOMIS	HRD
7	NERISSA I. BARBOSA	DRRM
8	STEPHEN P. BULALIN	P&R
9	MURPHY S. LISWID	YF
10	JENNY T. BACQUIAN	YF
11	DRA. MIKEE DECARAN	SHN
12	DENVER S. AGUINDADA	PDO I- Tublay Central ES
13	JARIELLE MAE Z. AGNO	PDO I- Luisa Becka ES
14	JODILETH D. BETNAC	PDO I- Bakun CS
15	PHOEBE MAR L. DAGANOS	PDO I- Omas Ampaguey IS
16	JOAN S. DANIEL	PDO I- Mankayan CS
17	KAYE SHAIRA B. DIZON	PDO I-Buyagan ES
18	DAISY L. DIONISIO-GAWEC	PDO I- Tuba CS
19	CINDY V. GONZALO	PDO I-Ambangeg ES
20	OLIVER S. LAURIAN JR.	PDO I- Puguis ES
21	FLORENCE G. ORLANI	PDO I- Lepanto ES
22	DONDIE D. GALASGAS	PDO i- Daklan ES
23	JAYSON G. GONZALES	PDO I- Lubas ES
24	JORENDA V. OSONERO	PDO I- Virac IS
25	JAMAICA L. PULONG	PDO I- Tawangan IS
26	GERALD LEGANIO	PDO I- Cuba ES
27	FLORABEL E. BUCLAY	AOV-BUDGET